

How to Set Up Your Map Gallery Display

1. **Check in** at the Registration Desk.
2. **Check in** at the Map Gallery Registration Table in the Map Gallery display area.
3. **Locate** your information on the sign in sheet.
4. **Pick up** your Map Number, Entry Form Description, map clips (4) and pins (2). Your Map Number will match your corresponding number on the entry form and sign in sheet.
 - **Map Numbers** are organized by type of submission. **Professional (maroon)** and **Student (blue)**. Ensure you use the correct number.
 - **Each panel** will have a diagram with your information depicting the space you are to hang your map.
 - **Please arrange** your map, map number and entry form description in your designated area.
 - **Note:** Your Map Number and entry form description must remain visible. Please do not place articles over them.

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Important Notes:

- You are responsible for setting up your map display.
- Your content must be on and within the panel you were assigned. If your map extends beyond the allocated space, or is on the wrong panel, the Map Gallery staff reserve the right to reposition or relocate your display.

Entry Form



Be Where Aware!